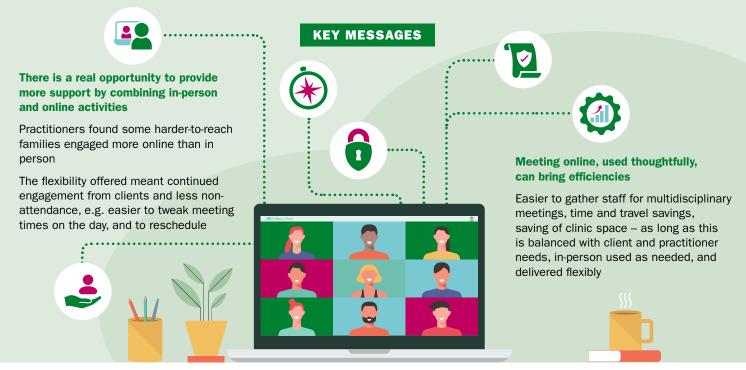
EMPLOYERS



GUIDELINES FOR EMPLOYERS

SUPPORT



- Time to prepare fully for online meetings: tech planning and mental space
- · Post-meeting admin and reflection time
- Post-meeting debriefing/supervision, especially if working from home (WFH) with high-risk clients

Stronger guidance and checks are needed on screen time use and health when WFH, e.g. encouraging and building screen breaks into agendas and diaries

Clear boundaries are needed between work and personal life when WFH, e.g. ensuring set lunch breaks, ensuring high-quality colleague contact with boundaries and supporting flexibility

Clients: consider the need to provide safe spaces and technology support for online meetings for clients without them: can new bookable local safe spaces be provided?

INFORMATION GOVERNANCE AND POLICY GUIDANCE

Local authorities/NHS trusts need to manage the challenges of balancing therapy need and secure information governance involved in meeting vulnerable people online. Sharing of effective practice is needed across education, health and social care

Online documentation: WFH requires transferring paper records to online ones, with clear and safe data management procedures

There is potential for online assessment: agreement is needed on which are reliable and best suited to online work, with appropriate licences

SAFEGUARDING



Online work needs clarity on risk assessment and troubleshooting procedures: the online visual window is not under practitioner control, technology can fail, a client may leave unexpectedly

Safeguarding procedures need regular review, with practice-wide ground rules available for clients

NATIONAL LEVEL POLICY



All clients need fast reliable broadband, especially lacking in rural areas: there is clear potential for avoiding transport difficulties and including those 'hard to reach'

All stakeholders need suitable technology, support and space: this could be phones, tablets or laptops; some need in-person show-and-tell, some need safe private spaces and technology outside the home



